GRAND OAKS ASSISTED LIVING
WELLNESS OFFICE PHONE GUIDE

WHAT IS THIS GUIDE?

When you call the Wellness Office, a pre-recorded computer voice will answer. This list shows you which button to press on your phone for each department. You DO NOT have to wait for the recording to finish speaking, you can press your button at any time.

WELLNESS ADMINISTRATIVE STAFF DESK HOURS:
MONDAY - FRIDAY FROM 8:00 A.M. TO 4:30 P.M.
If Calling Wellness Office After 4:30 P.M. Or For Immediate Assistance:
CALL NURSING SUPERVISOR ➔ 202-437-0346

PRESS 1	**WELLNESS NURSE** ➔ 202-349-3416
PRESS 2	**DIRECTOR OF NURSING (JILL YOUENS)** ➔ 202-660-7545
PRESS 3	**DIR. OF RESIDENT SERVICES (MICHELLE HILL)** ➔ 202-660-7312
PRESS 4	**KITCHEN REQUESTS** ➔ 202-660-3432
PRESS 5	**MAINTENANCE REQUESTS** ➔ 202-660-7228
PRESS 6	**LAUNDRY & HOUSEKEEPING REQUESTS** ➔ 202-349-3421
PRESS 7	**WELLNESS OFFICE STAFF & ALL OTHER REQUESTS** ➔ 202-349-3424
PRESS 8	**TO REPEAT THESE MENU OPTIONS**

Thank you for calling Grand Oaks Wellness Office. Have a wonderful day!